

Job Description: Associate Attorney

Role: Associate Attorney

Date: December 12, 2025

Firm: Cohan Law PLLC

We are a high-growth, **tech-forward, paperless** personal injury litigation firm operating like a start-up. We prioritize a **Culture of Care** for our team, clients, and community. We are seeking an aggressive, results-driven Associate Attorney with significant P.I. litigation experience in New York to join our dynamic team. This is an exceptional opportunity for a motivated leader seeking **ample opportunity for growth** and a flexible, **remote-work** environment where we also know how to have fun.

Who is the Ideal Candidate?

We are looking for a **Resourceful Problem Solver**—someone who is naturally inquisitive and can quickly acquire and absorb complex information.

Skills Required:

- Juris Doctor (J.D.) and current good standing with the New York Bar.
- **3-5 years of P.I. Litigation experience in New York.**
- Proven expertise in **Drafting and Arguing Motions, Managing Discovery, and Handling Court Appearances.**
- Ability to manage and resolve a **high volume of clients, cases, calls, and emails** while maintaining exceptional attention to detail.
- Strong proficiency and comfort with legal technology and paperless systems (**Tech-Savvy**).

Experience Highly Valued:

- Experience with **Trial Results.**
- Proven ability in successfully settling and negotiating complex cases.

Job Responsibilities: What You Will Be Accountable For

The Associate Attorney will serve as a key member of our litigation department, accountable

for the strategic movement and resolution of a significant caseload.

- Drafting comprehensive and persuasive discovery demands/responses and various litigation motions (e.g., Summary Judgment, Preclusion, *Daubert*).
- **Negotiating Settlements** on behalf of clients, seeking the best possible resolution ("win-win-win").
- Attending key Discovery Department meetings and helping to **lead and train junior paralegals** on litigation strategy and procedure.
- Reviewing and approving legal documents drafted by junior staff for filing accuracy.
- Handling all required **Court Appearances**.
- Meticulous adherence to and completion of the calendar on a daily basis.

Compensation & Benefits

We are committed to providing a comprehensive benefits package that supports our remote, high-performing team:

- **Competitive Salary Plus Bonus Structure** tied directly to settlement performance.
- **Full Medical Benefits**
- **5 Weeks Paid Time Off (PTO)**
- **Retirement Account Match**
- **Full Technology Provision** for a seamless remote workspace.

Why Work Here? Our Differentiating Factors

We believe in creating an environment where our team members can thrive professionally and personally.

Differentiating Factor	Core Benefit for You
Tech-Forward, Paperless	Modern, efficient workflow; no dependency on physical files.
Welcome Remote Work	Greater work-life balance and schedule flexibility.
Strong "Culture of Care"	Supportive team environment that values your well-being.
Ample Opportunity for Growth	Clear path for professional development and skill-set expansion.

Operate Like a Startup	Dynamic, innovative, and entrepreneurial atmosphere.
Fun Work Environment	We prioritize sharing laughs and maintaining a positive work-life balance.

TO APPLY: Please submit your resume, cover letter, and salary requirements to careers@cohanlegal.com.